



Light Hall School

Hathaway Road, Shirley, Solihull, B90 2PZ

Tel: 0121 744 3835 **Fax:** 0121 733 6148 **E-mail:** office@lighthall.solihull.sch.uk
www.lighthall.co.uk

January 2012

Dear Applicant

Temporary Full time Head of Music

(Maternity cover to commence from 1 September 2012)

MPS or UPS & annual TLR allowance: £5,914

Thank you for your interest in this vacancy. Please find attached:

- An outline introduction to Light Hall School
- A job description
- A person specification
- An application form
- A copy of our Child Protection Policy
- A copy of our Equal Opportunities Policy
- A copy of our Child Welfare Policy

I would like to stress that we are fully committed to the protection and safety of all our students.

I hope the above details will encourage you to apply for this key role. To do so, please write a letter of application (2 sides maximum) and complete all questions on the application form. Please remember to include contact details of two referees, one of whom should be your current/most recent Headteacher.

Closing date: Midday on Monday 20th February 2012
Interview date Monday 27th February 2012

Light Hall School is committed to the safeguarding of children

Yours sincerely

Vic Scutt
Headteacher





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AN INTRODUCTION TO LIGHT HALL SCHOOL

Light Hall School is a co-educational comprehensive of 1240 students aged 11 to 16. We have been listed by Ofsted as one of the top performing schools in the country on several occasions. In our latest Ofsted Inspection (December 2009) we were graded as good with outstanding features. Outstanding areas included safeguarding, attainment, care and guidance. In August 2011 we converted to an Academy.

The school is situated to the west of the town centre of Solihull in the district of Shirley. We draw students from Solihull and Birmingham. Our intake has a broad mix of both attainment and socio-economic backgrounds. New local housing developments have extended our catchment into a more rural environment.

Academic standards are high and are well above national averages. In 2010, a record 68% of our students obtained 5+ A*-C's with English and mathematics. In 2011, the figure dropped to 58% (with 58 students missing either English or Maths). The majority of our students continue their education in local colleges and proceed to degree courses at university.

In our latest Ofsted Inspection report (December 2009), students were described as being "positive and friendly", as working "diligently in lessons", and with "good behaviour (that) further supports their learning". In our annual surveys, both parents and students rate the school highly.

As an Academy we have ambitious plans to grow further using additional freedoms and funding to further promote learning throughout the school. We are currently exploring post-16 opportunities.

The school has doubled in size since it was first built and enjoys an excellent setting. It has good sporting facilities and has developed a real community ethos within the area that it serves. In recent years the school has obtained three Curriculum Awards (for its links between the curriculum and local industry), the bronze SportsMark Award, the silver ArtsMark Award, a Healthy Schools award, and a careers guidance award. Although not renewed we consider ourselves as an investor in people, and staff CPD is central to our development plans.

On entry to the school students are placed in mixed ability form groups. Heads of Year co-ordinate a team of form tutors. Pastoral Managers are also in post and have responsibility for day to day pastoral care. Subjects are arranged in blocks on the timetable for most years thus allowing setting to occur where appropriate. As a newly converted Academy, our curriculum is being reviewed, but at present is in line with the National Curriculum. A strong emphasis is placed on the role of an individual in the wider community.





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In February 2006, the school suffered a fire which destroyed 14 classrooms and some administration areas. The replacement building, opened in November 2008, includes additional rooms, constituting about a third of the school in total. It contains state-of-the-art learning facilities for performing arts, mathematics, geography and modern foreign languages. Development through the rest of the school has continued, particularly in relation to ICT, and all classrooms now have interactive white boards.





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MUSIC DEPARTMENT

There are currently two music specialists in the department, the Head of Music and the Music/Drama teacher who work closely together on the Music curriculum and extra-curricular activities. Both post-holders will commence maternity leave in September 2012 so we will be seeking temporary replacements for them to cover and continue the excellent work of the department.

In KS3, all pupils have a one-hour lesson each week. In KS4, Music is offered as an optional GCSE Music, or a B-TEC in Music Technology. Numbers in both years 10 and 11 are healthy and results are improving. Instrumental tuition on Strings, Brass, Woodwind, Guitar and Percussion are offered to students. The tuition takes place during the school day with over 50 students currently receiving tuition. Resources in the department include six PC's with Cubase 4 and Sibelius 5 software in one of the two Music Rooms. Each of the two Music rooms has keyboards and various percussion instruments and the practice rooms have drum-kits and guitars to use. In our 'state of the art' recording studio we are fortunate to have two Apple Mac computers with 'Garage band' and 'Logic Pro' software and a ZED-R mixing desk and Midi keyboards.

Extra-curricular activities are well attended and include Glee club Rock Band, Ukulele club, GCSE theory sessions, Guitar Ensemble, Keyboard Club and Recording Studio Workshops. Concerts are given regularly at school, in the community and sometimes abroad. This year the Glee club are visiting and performing at Disney Land Paris.

Full musical productions have featured each year. Last year's musical was 'The Lion The Witch and the Wardrobe'. Other recent shows included 'High School musical', 'The Wizard of Oz' and 'Oliver'.

Accommodation for Music is in the new block, which was opened autumn 2008. Facilities for Music (and Drama) are excellent. In addition to two large teaching rooms, there is a Recording Studio and two Practice Rooms. We have up-to-date music facilities which have provided a tremendous boost to the subject.

Links with our feeder primary schools are strong. Each year, Light Hall musicians join with other junior musicians for a Music Festival or a Music Workshop.





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SCHOOL ROLE DESCRIPTION

Job Title: Subject leader for Music (maternity cover)

Year: 2012/13

Responsible to: Headteacher

Responsible for: The overall leadership and co-ordination of music

Line management: Teachers delivering the subject and related support staff, including external music provision

Specific Responsibilities:

1. To establish, coordinate, monitor and evaluate high standards of teaching and learning in the subject area by:
 - a. being a role model and creating an ambience for learning;
 - b. proactively setting, developing and sharing excellence in pedagogy;
 - c. developing and enhancing the teaching practice of others;
 - d. monitoring and evaluating the subject area, including self evaluation;
 - e. establishing individual student and group targets and to work towards achieving them;
 - f. using data analysis to support learning and challenge underachievement;
 - g. coordinating the production of schemes of work;
 - h. producing appropriate reports and plans for senior staff and governors;
 - i. organising the teaching throughout the department;
 - j. promoting the enhancement of the subject and learning, such as booster clubs and trips/visits.
2. To line manage subject colleagues, including:
 - a. the appointment, induction and mentoring of new subject staff;
 - b. establishing and maintaining effective processes for internal communication;
 - c. securing and maintaining commitment from team members;
 - d. to organise and delegate responsibilities as appropriate;
 - e. the management and accountability of the totality of colleagues performance;
 - f. through Performance Management, setting challenging and aspirational objectives;
 - g. providing advice to senior management and governors on threshold, UPS, references based on substantive and objective evidence
 - h. supporting their CPD to reflect school, subject and/or individual needs;
 - i. dealing with issues of capability.



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3. Contribute to the production and delivery of school policies and the School Improvement Plan.
4. Support the school ethos.
5. Represent team views, concerns and interests.
6. Liaise with external agencies, including governors and parents.
7. Enter students for appropriate external exams and moderate coursework as required
8. Allocate and monitor capitation of the department in light of school and department priorities.
9. Manage the arrangements for ensuring the setting of appropriate work for absent colleagues
10. Oversee the management of the resources of the subject.
11. Overseeing subject issues of health and safety, including appropriate risk assessments.
12. Standard duties of a classroom teacher.
13. Undertake the duties of a form tutor
14. Help identify personal training needs required to help implement school priorities and enhance own job performance
15. To follow the school's procedures for health & safety





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PERSON SPECIFICATION HEAD OF MUSIC (MATERNITY COVER)

	Essential	Desirable
Qualifications	Qualified Teacher Status	Music degree
Knowledge	Current Knowledge of KS3 and 4 National Curriculum and awareness of recent changes Working knowledge of GCSE music	Knowledge of BTEC music qualification National Strategy developments
Skills	Able to motivate the full range of pupils in an 11-16 comprehensive Ability to work constructively within a team Able to use ICT learning resources Able to manage time and resources effectively Good communicator Outstanding classroom practitioner Good sense of humour Active appreciation of the emotional intelligence of children	Potential for further career development Understanding and /or practical experience of using Personalised Learning & Thinking Skills (PLTS)





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	Able to promote and safeguard the welfare of children	
Experience	Teaching Music at KS3 and KS4 Experience of KS4 GCSE Course delivery and assessment Music assessment at KS3	Teaching the full age and ability range in an 11-16 comprehensive Delivery of the BTEC qualification Experience of leading others

